

## POLICE AND CRIME PANEL PANEL HEDDLU A THROSEDD



### North Wales Police and Crime Panel

Monday, 2 June 2014 at 2.00 pm  
Bodlondeb, Conwy

## AGENDA

1. **Appointment of Chair**
2. **Appointment of Vice-Chair**
3. **Apologies for absence**
4. **Declarations of Interest: Code of Local Government Conduct**  
Members are reminded that they must declare the **existence** and **nature** of their declared personal interests.
5. **Urgent matters**  
Notice of items which, in the opinion of the Chairman, should be considered at the meeting as a matter of urgency pursuant to Section 100B(4) of the Local Government Act 1972.
6. **Minutes** (Pages 1 - 7)  
To approve and sign as a correct record minutes of the previous meeting.
7. **To consider reports by the North Wales Police and Crime Commissioner:**
  - a) Update report for the Police and Crime Panel (*to follow*)
  - b) Annual Report from the Police and Crime Commissioner (*to follow*)
  - c) Increase in Police Officer Establishment (Pages 8 - 11)

**8. To consider reports by the Host Authority**

- a) Allowance Scheme (Pages 12 - 15)
- b) Webcasting of Meetings (Pages 16 - 18)
- c) Summary of Complaints Received (Pages 19 - 23)
- d) Developing a Scrutiny Forward Work Programme (*to follow*)

**9. Date of Next Meeting:**

The next meeting will take place on Monday 15 September 2014 @ 2.00 pm. Venue to be confirmed as the OPCC will be holding a workshop for Panel Members on this date.

**Membership of Panel**

Cllr Amanda Bragg  
Cllr Glenys Diskin  
Cllr Philip C. Evans J.P.  
Cllr Julie Fallon  
Cllr William T. Hughes  
Cllr Charles Jones  
Cllr Colin Powell  
Cllr Bill Tasker  
Cllr Gethin Williams  
Vacancy

Flintshire County Council  
Flintshire County Council  
Conwy County Borough Council  
Conwy County Borough Council  
Ynys Mon County Council  
Gwynedd Council  
Wrexham County Borough Council  
Denbighshire County Council  
Gwynedd Council  
Wrexham County Borough Council

Patricia Astbury  
Timothy Rhodes

Independent Co-opted Member  
Independent Co-opted Member

---

**NORTH WALES POLICE AND CRIME PANEL**

---

Monday, 17 March 2014 at 2.30 pm  
Bodlondeb, Conwy

---

- Present: Councillor Gethin Williams (Vice Chair in the Chair)
- Councillors: Amanda Bragg, Philip C. Evans J.P., Julie Fallon, William T Hughes, Charles Jones, Colin Powell, and Ian Roberts
- Lay Member/  
Co-opted Member: Tim Rhodes
- Officers: Ken Finch (Strategic Director - Democracy, Regulation and Support), Dawn Hughes (Senior Committee Services Officer) and Richard Jarvis (Solicitor)
- Also in Attendance: Anna Humphreys (Chief Executive, Office of the Police and Crime Commissioner), Kate Jackson (Chief Finance Officer, Office of the Police and Crime Commissioner), Mike Parkin (Director of Finance and Resources, North Wales Police) and Winston Roddick CB QC (North Wales Police and Crime Commissioner)

99. **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Pat Astbury (Co-opted Independent Member), Councillor Glenys Diskin (Chair) and Julian Sandham (Deputy Police and Crime Commissioner).

100. **DECLARATIONS OF INTEREST: CODE OF LOCAL GOVERNMENT CONDUCT**

Councillor Julie Fallon declared a personal, but non-prejudicial interest, as her husband is a serving Police Officer in the North Wales Police.

101. **URGENT MATTERS**

None.

102. **MINUTES**

The minutes of the North Wales Police and Crime Panel held on 20 January 2014 were submitted for approval.

**RESOLVED-**

**That the minutes of the North Wales Police and Crime Panel held on 20 January 2014 be approved as a correct record.**

103. **PERIODIC UPDATE BY THE POLICE AND CRIME COMMISSIONER**

The Police and Crime Commissioner (PCC) provided the Panel with an update on the progress being made with regards to the Police and Crime Plan as follows:

Crime Statistics

The number of victim based crimes recorded continued to fall, to February 2014, there had been a year on year change of -3.0%.

The PCC highlighted the changes in the following categories:

- Violence without injury (+3.4%)
- Rape (+6.2%) – reporting of this type of crime was on the increase.
- Domestic Burglary (+8.4%) – there was a national increase in reported burglary; North Wales was 25<sup>th</sup> in England and Wales for the number of burglaries per 1000 population at 6.8%;
- Burglary in a building other than dwellings was at 4.9% - this figure was considered high, as North Wales was particularly rural and remote in places; burglary in a dwelling was at 2.4%.
- Robbery was down by 16.8% - this reflected better policing, and a more visible and effective Police Force.
- Shoplifting had increased by 9.9% - there was national increase in this type of crime and North Wales was just below the national average per 1000 population. The PCC stated that this was a priority for the Chief Constable.

The PCC also presented the Panel with a press article, which stated that North Wales was winning the fight against crime, with an 11% drop in crime. North Wales had seen the biggest fall in crime in the month and the PCC commended the North Wales Police on this achievement.

The Panel felt that more detailed statistics were required and requested that the PCC produces the following statistics, if the information was available:

- Comparison of burglaries from domestic garages/sheds.
- Crime statistics broken down by area in North Wales.
- Include national comparators when reporting crime statistics, similar to the statistics provided to the Community Safety Partnership.
- Statistics for associated arrests and convictions.

In response to the above, the Chief Executive for the Office of the Police and Crime Commissioner (OPCC) informed the Panel that there was a revised framework for recording crime outcomes, which should provide more detailed information about the work of the Police Force.

Reference was also made to the Online Watch Link (OWL) system and the possibility of enhancing the text messaging system, by sending text messages when the perpetrator was caught. The PCC agreed to investigate this matter further.

### Chief Constable

The PCC announced that he had extended the Chief Constable's contract for a further three years to November 2017. Not all the terms of his contract had been settled, due to ongoing national negotiations.

### Working with the Third Sector

The PCC acknowledged the importance of working with the Third Sector and establishing good engagement and communication to ensure that the Third Sector not only took part in joint working, but were able to influence planning and development, when addressing local community safety issues.

### Victims Conference

The PCC had hosted a conference on 3 March 2014 about working in partnership to support the victim's journey through the criminal justice system. An update on the implementation of the Victim's Code of Practice was also given at the conference.

In response to a query relating to the commissioning of victim's services from the Third Sector, the Panel was informed that the OPCC was currently in the advanced stages of setting up a visible and transparent commissioning process. The PCC would provide further feedback on this process to a future meeting.

### Participatory Budgeting Pilot

The PCC informed the Panel that a total of 73 projects had been submitted and were later shortlisted to five per county area, following a panel discussion involving the Police, Local Authority and community representatives. Those shortlisted were then voted on by the public, with a total of 3,234 votes cast. The successful projects by county area were listed within the PCC's update report.

The Panel was also provided with an update relating to the activities of the Deputy Police and Crime Commissioner, the Joint Audit Committee, the Independent Custody Visiting Scheme, Freedom of Information Act and the Police Property Act Fund.

The PCC also informed the Panel of his activities since the last meeting, which included:

- Attendance at 7 external meetings in January 2014.
- Attendance at 16 external meetings in February 2014, including a visit to Rhyl College.
- Attendance at 10 external meetings in March 2014; 4 media interviews; and several visits to schools and educational establishments.
- Finalising the drafting of the revised Police and Crime Plan.

- Visit to the Warehouse Project in Wrexham, which assists young people in foster care in gaining skills in the construction trade.

Councillor Wil Hughes extended his thanks to the PCC for all the hard work undertaken by the PCC and the Police Force in Anglesey.

The PCC also reminded the Panel that he would attend schools and communities in North Wales as requested.

**RESOLVED-**

- (a) That the Police and Crime Commissioner provides the Panel with further statistics as highlighted above.**
- (b) That the Police and Crime Commissioner provides further feedback on the commissioning process to a future meeting of the Police and Crime Panel.**
- (c) That the Police and Crime Commissioner investigates whether the OWL Service could be enhanced so that a text message could be sent out when the perpetrator is caught.**

104. **POLICE AND CRIME PLAN FOR NORTH WALES**

The Police and Crime Commissioner (PCC) presented the Panel with a revised and updated version of the Police and Crime Plan for North Wales.

The PCC had replaced the police and crime objectives in the first plan with four new objectives, which were:

- Prevent Crime
- Deliver an effective response
- Reduce harm and the risk of harm
- Build effective relationships

These objectives were intended to be clear and would give North Wales Police, its staff and its partners a focus and place a greater emphasis on delivering in partnership with other organisations concerned with community safety. The objectives would also be underpinned by measures, which would enable the PCC to measure the performance of the Police Force.

Following the consultation exercise, which included attendance at Local Authority Scrutiny Committees, the Plan had also been amended to include the following:

- Determining the scale of human trafficking
- Delivering an effective response
- Inclusion of more information in relation to the Equality Plan

It was suggested that it would be beneficial in the future if the PCC was to produce a document with tracked changes or an appendix, which would highlight where the changes to the Plan had occurred.

Reference was made to the possibility of the PCC providing funding to Town and Community Councils to help with the provision of CCTV facilities. In addition, reference was made to the contribution the North Wales Police made to Local Authorities to help with the costs for providing this service; it was hoped that this contribution would continue following changes to the formula funding system.

The PCC acknowledged the significant importance of these facilities in the provision of community safety; however due to the significant financial challenges ahead, all partners including Local Authorities had a responsibility for this vital service and a strategy would need to be developed. The PCC would provide the Panel with further details in relation to changes to the funding system in the future.

The Chief Executive to the Office of the Police and Crime Commissioner (OPCC) suggested that bids could be submitted to the Participatory Budgeting Pilot; however this would be a one off payment.

The PCC would hold the Force to account by monitoring the levels of: total recorded crime; victim based crime; resolved crime, by crime type; and recorded anti-social behaviour. The Chief Executive to the OPCC confirmed that once the Plan had been agreed, monitoring reports would be provided to the Panel at future meetings

The Panel supported the revisions to the Plan and a report would be submitted to the PCC in line with the required legislation.

**RESOLVED-**

- (a) That the revised North Wales Police and Crime Plan be supported for adoption.**
- (b) That further details on the changes to the formula funding system be provided to the Police and Crime Panel at a future meeting.**
- (c) That monitoring reports be provided to the Police and Crime Panel on a regular basis, on the performance of the objectives within the Police and Crime Plan.**

105. **UPDATE ON THE 2013/2014 BUDGET**

The Chief Finance Officer to the Office of the Police and Crime Commissioner (OPCC) provided the Panel with an update on the policing budget for North Wales as at 31 January 2014.

The total projection to the end of the year was a £1.753m underspend (compared with £1.755m as reported at the end of November 2013).

In relation to the capital programme, expenditure was slightly under £6m, compared with the 2013/14 budget of £9m. As capital expenditure normally increased at the end of the year, this was a good position, with the majority of the projects underway or completed.

The Panel was advised that there was an underspend within Estates relating to the Flint relocation; this project was underway, but would straddle the end of the financial year. In addition, a budget of £0.563m for the replacement of Police Support Unit Vehicles (PSUs) would need to be carried forward into 2014/15, as the potential replacement for the PSUs had been assessed and had not come up to the required standard, therefore the current PSUs had been refurbished.

Reference was made to the recruitment of the 51 additional frontline Police Officers, which the PCC had stated would be recruited following the Panel's approval of an increase in the precept for the financial year 2013/14.

The Panel was concerned that the establishment had not actually increased by an additional 51 Police Officers and reference was made to statements made at previous meetings, which were recorded in the minutes. In response, the PCC stated that the increase in the precept had provided the Police Force with 51 more Police Officers than they otherwise would have had, due to the current financial climate.

The Director of Finance and Resources (North Wales Police) also informed the Panel that due to a number of secondments, which had now finished (Royal Protection Officers), these posts, which had previously been funded directly by the Home Office, needed to come back into the establishment.

The PCC was requested to provide the Panel with a report at the next meeting, in order to clarify the position in relation to the recruitment of the additional 51 Police Officers.

**RESOLVED-**

**(a) That the report be noted.**

**(b) That the Police and Crime Commissioner provides the Panel with a report at the next meeting to clarify the position in relation to the recruitment of the additional 51 Police Officers**



106. **PROPOSED SCHEDULE OF MEETINGS FOR 2014/15**

The Panel was presented with a proposed schedule of meetings for 2014/15.

The Chief Executive for the Office of the Police and Crime Commissioner reported that the OPCC was intending to rearrange the workshop for Panel Members on 2 June 2014, to coincide with the next Panel meeting.

**RESOLVED-**

**That the proposed schedule of meetings for 2014/15 be agreed.**

(The meeting ended at 3.45 pm)

---

Holl Aelodau Panel yr Heddlu a Throsedd

Mai / May 2014

Annwyl Aelod o'r Panel

Dear Panel Member

**Par: Cynyddu Niferoedd Swyddogion Heddlu**

Ysgrifennaf mewn perthynas â'ch llythyr dyddiedig 7 Ebrill 2014 ble gwnaethoch gyfeirio at bryder rhai o Aelodau'r Panel "nad oedd mewn gwirionedd 51 yn fwy o Swyddogion Heddlu".

Wrth ymateb, hoffwn dynnu eich sylw at dri phrif bwynt. Yn gyntaf, mi wnaeth niferoedd swyddogion heddlu yn Heddlu Gogledd Cymru gynyddu 51. Yn ail, adnabuwyd y 51 swydd ac mae swyddogion wedi'u penodi iddynt. Yn olaf, am resymau fydd yn dod yn amlwg ac yr wyf wedi'u nodi isod, mae niferoedd swyddogion heddlu wedi amrywio ers hynny ond mae 51 swydd yn dal i fodoli.

Mewn perthynas â'r pwynt cyntaf yr wyf wedi cyfeirio ato uchod, hoffwn nodi'n fanwl beth oedd yr ymrwymiad. Yng nghyfarfod Panel Heddlu a Throsedd Gogledd Cymru a gynhaliwyd ar 21 Ionawr 2013, cofnodwyd yn y cofnodion: "Byddai'r cynnydd bwriedig hwn yn galluogi 51 o Swyddogion Heddlu ychwanegol i gael eu hariannu a chynyddu'r Sefydliad Swyddog o 1417 i 1468, a fyddai'n galluogi mwy o ddewisiadau i ganolbwyntio ar leihau troseddau drwy gamau ataliol a lleihau niwed i gymunedau" (para 7, eitem 27). Mae'n ddefnyddiol cadw hyn mewn cof wrth ystyried y mater ac yn benodol, y pwynt mai'r safon mesur mewn perthynas â'r ymrwymiad hwn oedd niferoedd swyddogion heddlu. Mae rhai unigolion yn cyfeirio at niferoedd fel 'cryfder cynlluniedig' - mae'r termau'n gyfystyr. Mae'n bwysig nodi ar y pwynt hwn nad yw'n

**Re: Increase in Police Officer Establishment**

I write with regard to your letter of 7<sup>th</sup> April 2014 in which you refer to the concern expressed by some Panel Members that the "establishment had not actually increased by an additional 51 Police Officers".

In responding, there are three principal points to which I would draw your attention. Firstly, the police officer establishment of the North Wales Police Force did increase by 51. Secondly, the 51 posts were identified and appointments have been made to them. Finally, for reasons which will become evident and which I have set out below, the police officer establishment of the Force has fluctuated since but the component of the 51 is still present.

With regard to the first point I have referred to above, let me set out in detail what the undertaking was. At the meeting of the North Wales Police and Crime Panel held on 21<sup>st</sup> January 2013, the minutes record that the increase in numbers was described thus: "this proposed increase would enable an additional 51 Police Officers to be funded and increase the Officer establishment from 1417 to 1468 which would enable greater options to focus on reducing crime through preventative measures and reducing harm to communities", (para 7, item 27). It is helpful to bear this in mind when considering the matter and in particular the point that the standard of measurement applicable to the undertaking was the police officer establishment. Some people refer to establishment as 'planned strength' – the terms are synonymous. It is important to note at this point that it

golygu'r un peth a 'gwir gryfder'. Nid yw trafod gwir gryfder yn berthnasol i'r mater hwn oherwydd trwy gydol blwyddyn ariannol 2013/14, roedd gwir gryfder swyddogion heddlu dros y cryfder cynlluniedig yn ddieithriad. Yr ymrwymiad a wnaed ar 1 Ebrill 2013 oedd cynyddu niferoedd swyddogion heddlu i 1468, 51 yn uwch na'r ffigwr ar y pryd o 1417. Mi wnaeth hyn hefyd ganiatáu i'r Heddlu barhau i recriwtio'n gynnar.

Mewn perthynas â'r ail bwynt yr wyf wedi cyfeirio ato yn fy nghyflwyniad h.y. bod y 51 swydd wedi'u hadnabod a bod swyddogion wedi'u penodi iddynt, crëwyd y swyddi canlynol yn yr Heddlu:

- Ardal Ddwyreiniol - 23 swyddog (9 Gogledd Sir y Fflint, 2 De Sir y Fflint, 2 Wrecsam Wledig, 9 Tref Wrecsam, 1 Tîm Troseddwy'r Ifanc).
- Ardal Ganolog - 6 swyddog (2 swyddog yn ardal Gorllewin Conwy Arfordirol, 2 yn ardal Conwy a Dinbych Wledig, 2 yn ardal Dinbych Arfordirol ac Abergele).
- Ardal Orllewinol - 8 swyddog (2 Ynys Môn, 2 Gogledd Gwynedd, 4 De Gwynedd).
- Tîm Amethyst - 6 Ditectif Gwnstabl.
- Swyddogion Cyswllt Troseddau Cefn Gwlad - 3 swyddog.
- Swyddogion Camdriniaeth Ddomestig mewn Lifrai a Dillad Arferol – 3 swyddog.
- Gwaith rhagweithiol sy'n seiliedig ar guddwybodaeth er mwyn atal a datrys trosedd - 2 swyddog mewn lifrai.

Penodwyd swyddogion i'r swyddi hyn - rhai yn sgil recriwtio, ac eraill o'r 'balans gwir gryfder'. Mae'n dilyn o hyd nad ydyw'n berthnasol mesur yr ymrwymiad drwy edrych ar y nifer a gafodd eu recriwtio yn unig.

does not mean the same as 'actual strength'. Discussion of actual strength is not relevant to this matter because throughout the whole of the 2013/14 financial year, the police officer actual strength exceeded the police officer establishment without exception. The police officer establishment set in accordance with the undertaking on 1<sup>st</sup> April 2013 was 1468, this being 51 above the intended establishment figure of 1417. This also enabled the Force to continue with early recruitment.

With regard to the second point I have referred to in my introduction ie that the 51 posts were identified and appointments have been made to them, new posts were created in the Force establishment as follows:

- Eastern area - 23 officers (9 North Flintshire, 2 South Flintshire, 2 Wrexham rural, 9 Wrexham Town, 1 Youth Offending Team).
- Central area - 6 officers (2 officers West Conwy Coastal District, 2 Conwy and Denbigh rural District, 2 Denbighshire Coastal and Abergele District).
- Western area - 8 officers (2 Anglesey, 2 Gwynedd North, 4 Gwynedd South).
- Amethyst Team - 6 Detective Constables.
- Rural Crime Liaison Officers - 3 officers.
- Uniform and plain clothes domestic abuse - 3 officers.
- Intelligence-led proactive work to prevent and detect crime - 2 uniform officers.

Appointments were made to these posts, some of which were from recruitment, others being from the 'actual strength balance'. It follows from this that it is not relevant to attempt to measure the undertaking by looking solely at recruitment numbers.

Mewn perthynas â'r trydydd pwynt, a'r olaf h.y. bod niferoedd swyddogion heddlu wedi amrywio ers 1 Ebrill 2013, mae'n bwysig nodi bod y 51 swydd wedi'u cadw drwy gydol blwyddyn ariannol 2013/14 ac i mewn i'r flwyddyn ariannol gyfredol. Fodd bynnag, mae'r un mor bwysig nodi bod ffactorau eraill wedi effeithiol ar niferoedd swyddogion heddlu yn ystod blwyddyn ariannol 13/14. Mae amrywiadau yn anochel. Er enghraifft, tynnwyd swyddogion heddlu o'r niferoedd ym 2013 pan ddaeth y gofyniad i Amddiffyn y Frenhiniaeth a'r nawdd cysylltiedig i ben. Dyma oedd yr amrywiadau ar gyfer y flwyddyn gyfan:

Mis	Niferoedd Swyddogion Heddlu (CLIA)	Gwir Gryfder Swyddogion Heddlu
Ebrill 2013	1468	+19
Mai	1468	+6
Mehefin	1468	+18
Gorffennaf	1468	+13
Awst	1468	+6
Medi	1470	+43
Hydref	1450	+28
Tachwedd	1452	+19
Rhagfyr	1453	+11
Ionawr 2014	1452	+21
Chwefror	1454	+18
Mawrth	1454	+33

Er gwaetha'r amrywiadau, drwy gydol y cyfnod o 12 mis, roedd niferoedd swyddogion heddlu 51 yn fwy na fyddai wedi bod fel arall pe na bai'r ymrwymiad wedi'i roi mewn lle. Heb y cynnydd o 51, byddai niferoedd swyddogion heddlu wedi bod fel a ganlyn:

On the third and final point ie that the police officer establishment of the Force has fluctuated since 1<sup>st</sup> April 2013, it is important to note that the component of the 51 posts has been retained throughout the 2013/14 financial year and into the current financial year. However, it is equally important to note that other factors have affected the police officer establishment during the 13/14 year. Fluctuations are unavoidable. For example, some police officer numbers were deducted from the establishment in 2013 as the Royal Protection requirement and associated funding ceased. The fluctuations for the whole year were as follows:

Month	Police Officer establishment (FTE)	Police Officer actual strength
April 2013	1468	+19
May	1468	+6
June	1468	+18
July	1468	+13
August	1468	+6
September	1470	+43
October	1450	+28
November	1452	+19
December	1453	+11
January 2014	1452	+21
February	1454	+18
March	1454	+33

Despite the fluctuations, throughout the whole 12 month period, the police officer establishment was 51 officers more than it would have otherwise been had the undertaking not been put in place. Without the increase of 51, the police officer establishment would have been as follows:

Mis	Beth fyddai niferoedd Swyddogion Heddlu (CLIA) wedi bod heb y 51 ychwanegol
Ebrill 2013	1417
Mai	1417
Mehefin	1417
Gorffennaf	1417
Awst	1417
Medi	1419
Hydref	1399
Tachwedd	1401
Rhagfyr	1402
Ionawr 2014	1401
Chwefror	1403
Mawrth	1403

Month	What the Police Officer establishment (FTE) would have been without the 51 component
April 2013	1417
May	1417
June	1417
July	1417
August	1417
September	1419
October	1399
November	1401
December	1402
January 2014	1401
February	1403
March	1403

Gobeithiaf fod hyn wedi egluro'r mater. Os oes gennych unrhyw gwestiynau, mae croeso i chi gysylltu â fy swyddfa er mwyn cael eglurhad pellach.

I hope this has brought clarity to the matter. If you do have further questions, please do not hesitate to contact my office so that further explanation can be arranged.

Yn gywir / Yours sincerely



Winston Roddick  
Comisiynydd Heddlu a Throsedd /  
Police and Crime Commissioner



<b>REPORT TO:</b>	North Wales Police and Crime Panel
<b>DATE:</b>	2 June 2014
<b>CONTACT OFFICER:</b>	Ken Finch, Strategic Director (Democracy, Regulation and Support) – Conwy County Borough Council
<b>SUBJECT:</b>	Allowance Scheme

**1. PURPOSE OF THE REPORT**

1.1 To consider whether the Allowance Scheme for the North Wales Police and Crime Panel (PCP) should make provision for:

- Reasonable time for pre meeting preparation
- Travelling time to and from the place of the meeting

1.2 To publish expenses paid to Members of the PCP for 2013/14.

**2. EXECUTIVE SUMMARY**

2.1 The PCP considered a report relating to the Allowance Scheme at its meeting on 16 December 2013; however Members agreed to defer the matter pending the receipt of further information from the Independent Remuneration Panel for Wales (IRPW).

2.1 The IRPW has now published its final report following a consultation exercise and whilst the IRPW does not have any jurisdiction over the PCP, the PCP's Allowance Scheme is based on the payments to co-opted members.

2.2 The revised determinations from the IRPW in relation to payment to co-opted Members are as follows:

- *Reasonable time for pre-meeting preparation is eligible to be included in claims made by co-opted Members, the extent of which can be determined by the appropriate officer in advance of the meeting.*
- *Travelling time to and from the place of the meeting can be included in the claims for payment made by co-opted Members (up to the maximum of the daily rate).*

- 2.3 The PCP's Terms of Reference require Member expenses to be published on an annual basis and made available through the website of the Host Authority, PCP and that of the Office of the Police and Crime Commissioner. Appendix 1 shows the expenses paid to members of the PCP for 2013/14.

### **3. RECOMMENDATION(S)/OPTIONS**

- 3.1 That the North Wales Police and Crime Panel considers whether the Allowance Scheme should be amended in line with the revised determinations from the IRPW.
- 3.2 That expenses paid to Members of the PCP for 2013/14 are published in accordance with the Terms of Reference of the PCP.

### **4. BACKGROUND INFORMATION**

- 4.1 The PCP approved an Allowance Scheme on 4 June 2013, which makes provision for the payment of allowances to panel members as follows:
- Payments to be made via a daily fee of £198 (£99 for a half day), capped at a maximum of the equivalent of 5 full days per year.
  - Members of the Police and Crime Panel are entitled to claim travel allowances for approved duties.
- 4.2 Whilst the IRPW has no jurisdiction over PCPs, the rates of pay are based on payments to co-opted members.
- 4.3 The revised determinations within the IRPW's Annual Report includes payment for reasonable time for pre-meeting preparation, which is eligible to be included within claims by co-opted Members. The IRPW also determined that travelling time to and from the place of the meeting can be included in the claims for payments
- 4.4 Clarification is still required in relation to the Home Office Grant, which is currently split between Administration Costs, Translation Costs and Members' Expenses. Information received in October 2013 states the Home Office can only provide £920 per member and the Authority can vire this between different members but not between different cost types. However, the Centre for Public Scrutiny (CfPS) document 'Police and crime panels: the first year' published in January 2014 states that Home Office funding is not ring-fenced and it is up to the lead authority how to finance the Panel.

- 4.5 Officers made representation to the WLGA at that last PCP Leads Meeting asking if the hypothecated element of the grant could be relaxed to allow greater flexibility. In addition, representation was also made to the Home Affairs Select Committee, that the PCP feels that the grant should not be demarcated but pooled, and that it be up to the individual PCP to best determine how the grant is spent.
- 4.6 The PCP needs to be mindful that if they agree to include preparation time and travel time within the allowance scheme, Conwy County Borough Council cannot incur any member costs over and above the Home Office grant.
- 4.7 The PCP is required to publish details of expenses paid to Members on an annual basis and that this information is also provided to the six Local Authorities in North Wales for the purposes of transparency and to ensure there is no duplication.

## **5. CONSULTATION**

- 5.1 Consultation has been carried out with the Chair and Vice Chair of the PCP.

## **6. RESOURCE IMPLICATIONS**

- 6.1 The Home Office provides funding to the host Local Authority for a Police and Crime Panel, who can receive annually up to £920 for expenses per member.

## **7. RISK**

- 7.1 By adopting the revised determinations of the IRPW, Members are at risk of exceeding the maximum amount payable in any one year (£920) and therefore would be unable to claim for further attendance at meetings.
- 7.2 Conwy County Borough Council cannot be put at risk of incurring member costs over and above the Home Office grant.

## **8. REASON(S) FOR RECOMMENDATION(S)**

- 8.1 To seek the Panel's views on whether the Allowance Scheme should be amended to incorporate the determinations from the IRPW's Annual Report.



## Appendix 1

## Member Allowances 2013/14

<b>Members</b>	<b>Allowance (including NI)</b>	<b>Expenses</b>
Pat Astbury	£1,109.84	£561.44
Cllr. Amanda Bragg	£990.00	£363.29
Cllr. Bill Cowie	£99.00	£18.00
Cllr. Glenys Diskin	£792.00	£138.16
Cllr Philip C. Evans	£675.96	£147.24
Cllr Julie Fallon	£527.86	£41.59
Cllr Chris Hughes	£139.99	£0.00
Cllr. William Hughes	£594.00	£174.05
Cllr. William Knightly	£379.53	£227.37
Cllr. Charles Jones	£594.00	£129.93
Cllr. Colin Powell	£990.00	£696.23
Cllr Ian Roberts	£297.00	£212.61
Tim Rhodes	£693.00	£46.03
Cllr Bill Tasker	£297.00	£3.30
Cllr. Gethin Williams	£594.00	£249.54
<b>Total</b>	<b>£8,773.18</b>	<b>£3,008.78</b>



<b>REPORT TO:</b>	North Wales Police and Crime Panel
<b>DATE:</b>	2 June 2014
<b>CONTACT OFFICER:</b>	Ken Finch, Strategic Director (Democracy, Regulation and Support) – Conwy County Borough Council
<b>SUBJECT:</b>	Webcasting of Meetings

**1. PURPOSE OF THE REPORT**

- 1.1 The North Wales Police and Crime Panel (PCP) is requested to consider whether meetings of the PCP should be webcast.

**2. EXECUTIVE SUMMARY**

- 2.1 Conwy County Borough Council (CCBC) has procured a webcasting system using grant funding provided by Welsh Government and cameras, software and an operating console have been installed in the Council Chamber at Bodlondeb, Conwy.
- 2.2 The costs associated with webcasting PCP meetings are contained within the report.

**3. RECOMMENDATION(S)/OPTIONS**

- 3.1 That the North Wales Police and Crime Panel considers whether future meetings of the PCP are webcast.

**4. BACKGROUND INFORMATION**

- 4.1 Sussex PCP, Thames Valley PCP and Staffordshire PCP do currently webcast their meetings, which can be viewed on their websites. However the CfPS document 'Police and Crime Panels: the first year' identifies that the majority of PCP meetings are not webcast. Given that many Panels cover wide geographical areas, the presumption in favour of webcasting might be seen as higher than with standard council meetings.

- 4.2 PCPs should be visible to those in the local community and by webcasting meetings, the PCP would raise its profile and would be able to demonstrate to the public that the Police and Crime Commissioner is being effectively held to account between elections.
- 4.3 Webcasting would allow our meetings to be available to view over the internet by way of streaming media. The website would allow the public to view the meetings live or later through the website via an archive. All the audience needs is a device with an internet connection and they can tune in and watch the event.
- 4.4 Typically Councils using webcasts report that the number of people watching live is higher than the number of people who actually attend meetings, and that significantly higher numbers of people watch archived material as opposed to those that watch live.
- 4.5 Webcasting of meetings, particularly around the budget, precept and the police and crime plan, would be seen as a means of enhancing transparency and public access to meetings.

## **5. CONSULTATION**

- 5.1 Consultation has been carried out with the Chair and Vice-Chair of the PCP.
- 5.2 The PCC and the Office of the Police and Crime Commissioner have also been consulted with.

## **6. RESOURCE IMPLICATIONS**

- 6.1 There would be a one-off cost of £600 to the webcasting provider to create the PCP page from which the webcasts can be viewed. There would also be a charge of £100 per hour of webcast footage to cover the hourly fee charged by the webcast provider, use of the Council's webcasting resources and staff resources.
- 6.2 All costs relating to broadcasting hours and Officer support necessary to webcast meetings will be covered by the Home Office grant.

## **7. RISKS**

- 7.1 Conwy County Borough Council has explored the risks associated with webcasting as a whole, which include:

- Future funding of the initiative when CCBC's 2 year pilot comes to an end.
- Inappropriate use of webcasting footage and discussions being taken out of context.
- Webcasting acting as a deterrent for public speakers.

## **8. REASON FOR RECOMMENDATION**

- 8.1 To give the PCP an opportunity to decide if meetings should be webcast; this would be seen as a way to increase the profile and visibility of the Panel and enhance transparency and public access to meetings.



<b>REPORT TO:</b>	North Wales Police and Crime Panel
<b>DATE:</b>	2 June 2014
<b>CONTACT OFFICER:</b>	Ken Finch, Strategic Director (Democracy, Regulation and Support) Conwy County Borough Council
<b>SUBJECT:</b>	Summary of Complaints Received

## 1. PURPOSE OF THE REPORT

- 1.1 To provide the North Wales Police and Crime Panel (PCP) with an update in relation to the action taken to resolve the complaints received to date.

## 2. EXECUTIVE SUMMARY

- 2.1 The North Wales Police and Crime Panel has statutory responsibility as to the handling and determination of certain complaints made against the Police and Crime Commissioner (PCC) and Deputy Police and Crime Commissioner (DPCC). The Panel agreed to delegate its functions to the Strategic Director (Democracy, Regulation and Support) at Conwy County Borough Council (the North Wales PCP's Host Authority), who must consult with the Chair, Vice Chair and one Independent Member in determining the type of complaints received, and the strategy for managing complaints for local resolution and the Panel's final resolution of complaints.
- 2.2 The PCP has received 5 complaints to-date of which 3 complaints have previously been reported to the Panel and are now closed. Action taken to resolve the 2 remaining complaints are listed in Paragraph 4 – Background Information.
- 2.3 The Office of the Police and Crime Commissioner is responsible for dealing with complaints about the Chief Constable. Complaints are recorded in accordance with the Police Reform Act 2002 and Police Reform and Social Responsibility Act 2011. Statistics are published on an annual and quarterly basis by the Independent Police Complaints Commission - the statistics provide details of the total number of complaints received by each police force.

### **3. RECOMMENDATION(S)/OPTIONS**

- 3.1 That the Panel notes the action taken to resolve the complaints received to-date.

### **4. BACKGROUND INFORMATION**

- 4.1 The PCP has received 5 complaints to-date (see Appendix A), of which 3 complaints have previously been reported to the Panel on 11 November 2013 and are now closed.

Below is the action taken to resolve the two remaining complaints:

#### **4.2 Complaint 4 – That the PCC has interfered with police operational matters:**

- 4.2.1 The Strategic Director (Democracy, Regulation and Support) consulted with the three Members of the PCP and after due consideration wrote to the PCC requesting further information in relation to this allegation.
- 4.2.2 The PCC stated that it was his invariable practice to pass such matters on to the Force's Professional Standards Department and inform the individual of this practice.
- 4.2.3 The Professional Standards Department confirmed that they had dealt with the complaint.
- 4.2.4 Following further consultation with the three members of the PCP it was agreed that as the PCC is merely a conduit in such matters, that no further action would be undertaken by the PCP and that the matter is now closed.

#### **4.3 Complaint 5 – That the Police failed to record complaints:**

- 4.3.1 The Strategic Director (Democracy, Regulation and Support) contacted the OPCC, who were able to provide evidence that the complaint had indeed been raised and recorded with the North Wales Police; however after due consideration, the PCC felt that it was an operational matter and dealt with it accordingly.
- 4.3.2 The Strategic Director and the three Members of the PCP agreed that the PCP was not empowered to address such issues with the North Wales Police and it was a matter for the North Wales Police and the PCC. The matter is now closed and no further action will be undertaken by the PCP.

## **5. CONSULTATION**

- 5.1 The Strategic Director (Democracy, Regulation and Support) carried out the required consultation with the Chair, Vice Chair and an Independent Co-opted Member (in accordance with the PCP's Complaints Procedure), who agreed the course of action to be undertaken for local resolution.

## **6. RESOURCES**

- 6.1 Whilst the Home Office does provide a grant to the lead authority for administration costs, the requirement to resolve non-criminal complaints against the PCC takes up a disproportionate amount of Officer time.

## **7. RISK**

- 7.1 In order to comply with the Complaints Procedure, there is a requirement to report a summary of each complaint (such as can be reported in public) and the exercise of its functions for monitoring purposes.

## **8. REASON FOR RECOMMENDATION**

- 8.1 To inform the PCP of the number of complaints received and action taken to resolve them.

# Complaints Received by the North Wales Police and Crime Panel

Complaint ID:	Date Complaint Received	Complaint Category	Complaint Type
1	07/03/13	Commissioner	Conduct Matter
<b>Details of Complaint</b>			
That Winston Roddick CB QC was not entitled to stand for election as the North Wales Police and Crime Commissioner because he did not qualify in accordance with appropriate legislation			
<b>Action</b>			
Referred to IPCC			
<b>Resolution</b>			
No further action to be taken by IPCC - Matter closed			

Complaint ID:	Date Complaint Received	Complaint Category	Complaint Type
2	03/03/13	Commissioner	General
<b>Details of Complaint</b>			
That Winston Roddick CB QC had a dismissive attitude to a complaint made about the Chief Constable of the North Wales Police			
<b>Action</b>			
Referred to Panel			
<b>Resolution</b>			
Matter does not fall within the definition of misconduct - Matter closed			

Complaint ID:	Date Complaint Received	Complaint Category	Complaint Type
3	16/07/13	Commissioner	Conduct Matter
<b>Details of Complaint</b>			
That Winston Roddick CB QC failed to notify the ICO that he was processing personal information from the date that he took up office on 22 November 2012.			
<b>Action</b>			
Referred to IPCC			
<b>Resolution</b>			
OPCC now registered with ICO - Matter closed			



Complaint ID:	Date Compaaint Received	Complaint Category	Complaint Type
4	12/09/13	Commissioner	General
<b>Details of Complaint</b>			
That Winston Roddick CB QC interfered with police operational matters.			
<b>Action</b>			
Referred to Panel			
<b>Resolution</b>			
The PCP is happy that the PCC is a conduit in such matters and no further action to be undertaken by the PCP - Matter closed			

Complaint ID:	Date Compaaint Received	Complaint Category	Complaint Type
5	15/10/13	Other	General
<b>Details of Complaint</b>			
That the Police failed to record complaints			
<b>Action</b>			
Referred to Panel			
<b>Resolution</b>			
Matter does not fall within the remit of the PCP - Matter closed			